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Step 6: To modify or cancel your request, select the **Alternative Testing** link on the left hand side.

Step 7: Choose whether you want to modify or cancel the request.

Late Exam Requests

If the exam request you are submitting is considered late, meaning you are submitting the request less than 4 business days in advance for tests and quizzes or less than 1 full week in advance for midterms and finals, a “Late Exam Request”